

Clarification of Questions Consultancy Procurement

Section 1:

Anguilla National Planning Activities (IRRP, CoS, NEP)

Section 2:

Grid Studies for Solar Photovoltaic (PV) and Battery Energy Storage Interconnection

Section 3:

Anguilla National Electric Vehicle Transition Plan

DEADLINE FOR SUBMISSION OF PROPOSALS:

23 June 2023 at 5pm

**EXTENDED DEADLINE:
30 June 2023 at 5pm**



Funded by the
European Union
Financé par l'Union
européenne



Implemented by Expertise France
Mis en œuvre par Expertise France



GFDRR
Global Facility for Disaster Reduction and Recovery



THE WORLD BANK
IBRD · IDA | WORLD BANK GROUP

In collaboration with GFDRR
En collaboration avec la GFDRR

Section 1: Anguilla National Planning Activities (IRRP, CoS, NEP) Consultancy Procurement

| Question | Answer |
|--|--|
| <p>Q1) At the start of Section 4 of the TOR it states that the duration of the study is 5 months. However, in looking at the list of the individual tasks the last item under Task 7 goes to T+38 which would be closer to 9 months. Should this longer period be taken as the expected duration?</p> | <p>The expected implementation period for the indicated activities is 5 months, however the awarded team would be contracted for 6 months to allow for review/feedback periods on outputs.</p> |
| <p>Q2) The Table of Evaluation Criteria totals 90 points but does not include an item for price. Is it intended that price will be an evaluation factor (and if so with what weight) or will each proposal that does not exceed the specified budget be treated equally with respect to price?</p> | <p>The selection for the National Planning Activities Consultancy will be a quality-based selection and therefore proposals will be evaluated based on their technical quality irrespective of price. The indicated budget of € 181,534.00 in the procurement notice serves as a guide of the project budgetary allocation for these activities.</p> |
| <p>Q3) At the end of Section 8 it states that CVs for experts other than the key experts should not be submitted in the proposal. This is understood, but would it be helpful if we submitted short bios of other experts, we would expect to include in doing the work?</p> | <p>Submissions may include short bios of other experts at the discretion of the bidders. It must be noted that one entity will be contracted and said entity will be represented by the key experts indicated. It is expected that the firm will handle any necessary sub-contracting of experts on its own end.</p> |
| <p>Q4) The Terms of Reference indicate extensive stakeholder consultation activities which is certainly a best practice approach. To facilitate this, will the Ministry be able to provide workspace and/or a meeting room when key experts are visiting Anguilla?</p> | <p>The ministry is committed to supporting the contracted team to facilitate the convening of stakeholders. This includes the provision of meeting space and managing foreseeable logistical arrangements. The ministry will also be able to provide a workspace for the key experts during visits to Anguilla.</p> |
| <p>Q5) In the evaluation criteria this is mentioned: Certified in the use of power/energy modeling software for utilities. Would it please be possible to explain what you mean with certified? We do not have commercial software but use our own software for this. Would that be possible?</p> | <p>The submitters need to demonstrate experience using power/energy modeling software for utilities. The experts may use their own software in place of commercial software as long as the goals under this consultancy are achieved and the outputs remain of the highest quality and standards.</p> |

Clarification of Questions

| | |
|---|---|
| <p>Q6) Budgetary allocation of EUR 181,534</p> <ol style="list-style-type: none"> a. Is this figure an indicative budget or a maximum budget? b. Is this budget excluded of any applicable local taxes and duties? | <p>This is an indicative budget.</p> <p>There are no foreseeable applicable local taxes and duties to be borne by the awarded team.</p> |
| <p>Q7) Eligibility and nationality constraints</p> <ol style="list-style-type: none"> a. According to the donor rules, we understand that there are no eligibility constraints to neither the nationality of the consulting firms nor the nationality of the proposed individual experts. Please, confirm. | <p>This confirms that there are no eligibility constraints to either the nationality of the consulting firm or the nationality of the proposed individual experts.</p> |
| <p>Q8) Key activities</p> <ol style="list-style-type: none"> a. The study framed only in terms of electricity consumption or is it multi-vectoral (transport, heat, fuels, etc.)? | <p>The study is multi-vectoral.</p> |
| <ol style="list-style-type: none"> b. We would like to know the necessary granularity for the demand generation analysis. We were considering carrying out an analysis at island level, but if it must be checked that it fits in the transmission and distribution network, we do not know if it will be necessary to evaluate by node. | <p>An island wide analysis by transmission node is ideal.</p> |
| <ol style="list-style-type: none"> c. Does the delivery of the network models have to be in PLEXOS or are similar programmes supported? | <p>The experts may use/recommend similar programmes as long as the goals under this consultancy are achieved and the outputs remain at the highest quality and standards.</p> |
| <ol style="list-style-type: none"> d. Similarly, it is mentioned in the operating scenario analysis the PLEXOS models will be used. Would it be acceptable to use other software packages with similar functionality which can provide the same level of analysis? For example, the | <p>The experts may use/recommend other similar software packages with similar functionality as long as the goals under this consultancy are achieved and the outputs remain of the highest quality and standards.</p> |

Clarification of Questions

| | |
|---|--|
| <p>Optgen/SDDP software package covers all the needs of least cost generation expansion scenarios with detailed analysis of the power sector operation at an hourly level, ensuring adequate operation.</p> | |
| <p>Q9) Evaluation criteria</p> <ol style="list-style-type: none"> a. According to the evaluation criteria included in the tender documents, there is no weight allocated to the financial proposal. Therefore, we understand that the price is not a factor, and that the selection process will follow a Quality Based Selection method. Please, confirm. b. If the price is a factor, kindly clarify the weight of the financial proposal and technical proposal and the formula to compute the combined scores. | <p>The selection for the National Planning Activities Consultancy will be a quality-based selection and therefore proposals will be evaluated based on their technical quality irrespective of price. The indicated budget of € 181,534.00 in the procurement notice serves as a guide of the project budgetary allocation for these activities.</p> |
| <p>Q10) Timeframe Could you please clarify the estimated project duration? According to section 4. Timeframe and milestones, the implementation period is expected to take 5 months, while in the table with the tasks, deliverables and deadlines, the last output is expected to be provided 38 weeks after the kick-off meeting (i.e., 9.5 months).</p> | <p>The expected implementation period for the indicated activities is 5 months, however the awarded team would be contracted for 6 months to allow for review/feedback periods on outputs.</p> |
| <p>Q11) Documents to include in the bid and submission rules</p> <ol style="list-style-type: none"> a. According to section 12, bidders should submit CVs and a technical proposal. Could you please clarify whether bidders must enclose any administrative document and/or a Financial Proposal or a breakdown of cost estimates? | <p>A cost estimate breakdown is encouraged. Nonetheless, this is a quality-based selection, and a financial proposal does not carry weight in the evaluating of submissions. The indicated budget of € 181,534.00 in the procurement notice serves as a guide of the project budgetary allocation for these activities.</p> |

Clarification of Questions

| | |
|--|--|
| <p>b. If a financial proposal or costs breakdown is required, shall the bidders include the file in the same email together with the Technical Proposal or in a separate email?</p> | <p>A cost estimate breakdown is encouraged. Nonetheless, this is a quality-based selection therefore the cost breakdown or financial proposal can be emailed together with the technical proposal.</p> |
| <p>c. Do the bidders need to protect the financial proposal with a password?</p> | <p>Financial proposal or cost breakdowns do not need to be password protected for this quality-based procurement.</p> |
| <p>d. Do the bidders need to protect the financial proposal with a password?</p> | <p>Financial proposal or cost breakdowns do not need to be password protected for this quality-based procurement.</p> |
| <p>Q12) Data provided</p> <p>a. The simulation scenarios indicate that they are created based on the results obtained, but to create these scenarios a network model is required. Will the network operator share the network model data?</p> | <p>The ministry and network operator will provide the network model data necessary at the request of the awarded team.</p> |
| <p>b. Is the network model in any commercial software such as PSSE or PowerFactory DlgSILENT?</p> | <p>The network model is in PSS/E software.</p> |
| <p>c. Will the scenarios already be generated by the network operator, and will these scenarios be matched in generation and demand, i.e., scenarios balanced by the operator?</p> | <p>The scenarios are already generated.</p> |
| <p>d. When talking about 5-year forward scenarios, will the operator include the planning in the network model, or do we have to include it ourselves?</p> | <p>Ideally the awarded team will include the planning in the network model for the 5-year forward scenarios.</p> |
| <p>Q13) Scope of work</p> <p>a. Load flow simulations need to be done. What is the duration of</p> | <p>The duration of these scenarios will be daily.</p> |

Clarification of Questions

| | |
|--|---|
| <p>these scenarios? I.e., Are these scenarios daily, monthly or yearly.</p> | |
| <p>b. Can PowerFactory DigSILENT be used as simulation software?</p> | <p>The experts may use/recommend software with the necessary simulation functionality as long as the goals under this consultancy are achieved and the outputs remain of the highest quality and standards.</p> |
| <p>Q14) Evaluation Criteria Page 21, Categories - We noticed that the "Categories" were numbered 1, 3, 4, 5. Kindly confirm if there should be a "Category 2"</p> | <p>This was a numbering error, and all the necessary categories are listed.</p> |
| <p>Q15) Evaluation Criteria Page 21, Weighting - We noticed that the "Total" weighting is 90. Kindly confirm if there should be an additional Weighting of "10" to give a total of "100"</p> | <p>The weighting in the evaluation criteria is correct as listed.</p> |
| <p>Q16) Evaluation Criteria Page 21, Description, Category 3 (ii) - Kindly confirm if this section should read "Previous experience working with Small Island Developing States (SIDS) in the development of IRRP, NEP and CoS"</p> | <p>It is confirmed that the section should read "Previous experience working with Small Island Developing States (SIDS) in the development of IRRP, NEP and CoS"</p> |
| <p>Q17) Kindly confirm if the RFP package should entail a copy of the Contract to be signed by the successful bidder. If not, we would appreciate receiving a Sample Contract for our review, as this would further assist with our bid preparation.</p> | <p>The successful bidder will be provided with a sample contract upon notification of their success. The successful bidder will be given the opportunity to negotiate and make recommendations on said draft before it is signed to the satisfaction of both parties.</p> |
| <p>Q18) In the TOR the following is mentioned: Timeframe and Milestones The implementation of this work is expected to take place over a period of five (5) months. The below is an indicative schedule, with a full project schedule to be provided by the awarded firm upon commencement of the contract. In the table following this text a project schedule of about 40 weeks is described. Please clarify the duration of the project.</p> | <p>The expected implementation period for the indicated activities is 5 months, however the awarded team would be contracted for 6 months to allow for review/feedback periods on outputs.</p> |

Clarification of Questions

| | |
|---|--|
| <p>Q19) Is actually a PDP/NDP available (e. g. from past or a draft)?</p> | <p>It is unclear which documents the above acronym correspond to. However, the Ministry will do its best to make available any planning, strategy or policy documents to the awarded team upon request.</p> |
| <p>Q20) Are the actual national energy and development strategies public available (political goals)?</p> | <p>The OECS sustainable energy framework is publicly available at: https://www.oecs.org/en/our-work/knowledge/library/sustainable-energy</p> <p>The Anguilla National Energy Policy (draft) (2008-2020) is available at: http://gov.ai/documents/Final%20Public%20Draft%20Anguilla%20National%20Energy%20Policy%20July%2018%202008%20DRAFT%20_2_.pdf</p> <p>The Ministry will do its best to make available any planning, strategy or policy documents to the awarded team upon request.</p> |
| <p>Q21) Which voltage levels of the power grid, power line types (cable, overhead lines or a combination) exist in Anguilla?</p> | <p>Transmission system is 34500volts. Distribution is 13800volts. The Electricity system frequency is 60Hz. There is approx. 95% over head powerlines and some small areas have cable.</p> |
| <p>Q22) Is the power grid digitalized and modelled in network calculation program e. g. PowerFactory?</p> | <p>The power grid is modelled in PSS/E software.</p> |
| <p>Q23) Is the grid automation also an important topic within the study (from our opinion yes)? Please confirm.</p> | <p>Yes, the grid automation is also important. The team may make other best practice suggestions/ recommendations on other factors to be included.</p> |
| <p>Q24) Was the transmission and distribution system also completely destroyed by the hurricane?</p> | <p>Most transmission and distribution were destroyed by Hurricane Irma but not completely.</p> |
| <p>Q25) Cost of Service Study: What is the depth of cost estimation investment (existing and/or standard cost model or specific prices from vendor)?</p> | <p>Information pertaining to this component will not be available at this particular time due to the sensitivity and</p> |

Clarification of Questions

| | |
|---|--|
| | will only be shared with the awarded firm. |
| Q26) Cost of Service Study (Revenue estimation, tariffs): Is there an existing financial model in place? | Yes, there is an existing financial model in place. |
| Q27) Updating National Energy Policy: Recommendation can be made based on technical and economical level, not on legal level. Is this sufficient for this study? | Yes, this is understood. It is expected that it will make reference to the legislative framework. |
| Q28) Will an existing PLEXOS model of the relevant Power system be provided or is it expected to develop a new model from scratch? | The team will be developing a new model with the software of preference once the goals of this consultancy are achieved and the output remain to the highest quality and standards. |
| Q29) Does the client or stakeholders have existing PLEXOS licenses and the related knowledge? | No, the ministry does not have these licenses. |
| Q30) In general we select the best suited modeling and optimisation platform together with the client based on a preliminary analysis. PLEXOS is one of the leading platforms, but the selection of a modelling platform based on specific base conditions may lead to the best suited modeling platform. Is it possible to use other modeling / optimisation platforms in coordination with the client, if these platform are better suited for the specific base conditions of the task? | Yes, it is possible to use other modeling/optimization platforms in coordination with the ministry if these platforms recommended as better suited for the specific base conditions. |

Section 2: Grid Studies for Solar Photovoltaic (PV) and Battery Energy Storage Interconnection Consultancy Procurement

| Question | Answer |
|--|--|
| <p>Q1) Budgetary allocation</p> <p>a. Is there any indicative or maximum budget pre-allocated to this service?</p> | <p>The budget for “Grid-Studies for PV Solar and Battery Energy Storage Interconnection” is not published as proposals will be evaluated based on best technical proposal and then by financial comparison. Therefore, proposers are to bid according to a cost that is based on a composition of a standard team to handle the delivery of services described. Technical and financial proposals may be included in the same email but submitted as separate documents.</p> |
| <p>b. Is the consultant subject to any applicable local tax or duty in Anguilla?</p> | <p>There are no foreseeable applicable local taxes and duties to be borne by the awarded team.</p> |
| <p>Q2) Eligibility and nationality constraints</p> <p>According to the donor rules, we understand that there are no eligibility constraints to neither the nationality of the consulting firms nor the nationality of the proposed individual experts. Please, confirm.</p> | <p>This confirms that there are no eligibility constraints to either the nationality of the consulting firm or the nationality of the proposed individual experts.</p> |
| <p>Q3) Scope of work</p> <p>a. Is the consultant firm required to use PLEXOS? Would it be acceptable to use other software packages with similar functionality which can provide the same level of analysis as PLEXOS?</p> | <p>The experts may use their own software or other software packages as long as the goals under this consultancy are achieved and the outputs remain at the highest quality and standards.</p> |
| <p>b. Point 3.1 talks about obtaining the network model, how are you going to pass this data to us? Do you have it in any commercial</p> | <p>The network model is in PSS/E software</p> |

Clarification of Questions

| | |
|--|---|
| software such as PSSE or DlgSILENT? | |
| c. In point 3.1 when talking about the network model, is only the static part included or is it also necessary to include dynamic models such as for example the AVR of the generators. | Dynamic models such as the AVR of the generators would also be necessary to include. |
| d. Point 3.2 talks about four scenarios in which there are different combinations of demand, generation and reactive power in the year 2024. What is the duration of these scenarios? In other words, are these scenarios daily, monthly or annual? (Daily, refer to page 3 of TOR). | These scenarios are daily. |
| e. In point 3.2 will the scenarios already be generated by the network operator, and will these scenarios be matched in generation and demand, i.e., operator-balanced scenarios? | These scenarios will need to be matched in generation and demand. |
| f. In point 3.2., to obtain the demand forecast up to 2024, will the operator provide it or is it necessary to make a forecast? | The operator can provide this. |
| g. In point 3.2 it talks about recommendations when there is a voltage problem, we understand that only possible solutions are to be listed here. Is this correct? | Yes, this is correct. |
| h. In point 3.3 when talking about contingencies, what elements can be lost in n-1 (lines, generators, transformers, among others)? | Elements which can be lost include, lines, generators, transformers, fuses and largest load feeder. |
| i. In point 3.3, when an element is lost, which variables do you want | Stress problems given heat, dust and other environmental elements. |

Clarification of Questions

| | |
|--|---|
| to analyse? E.g., congestion or stress problems. | |
| j. In point 3.5, which events are realized, only voltage events and generator disconnection events or also frequency events? | Frequency events as well |
| k. In point 3.6 for the harmonics assessment, it is necessary to have the harmonics of all sources of harmonics in the grid such as PV generators. Will all harmonics be included in the grid model? | Yes, it is necessary to have the harmonics of all sources. Harmonics will be included in the grid model. |
| l. Point 3.7 talks about models in PSCAD and/or ATP. Will the study model be already generated by the network operator, or does it need to be created? | This will need to be created. |
| Q4) Documents to include in the bid and submission rules | Bidders may enclose any administrative documents at their discretion. These proposals will be evaluated by the best technical proposal and then by financial comparison. |
| a. According to section 10, bidders should submit CVs and a technical proposal. Could you please clarify whether bidders must enclose any administrative document? | |
| b. Shall the bidders include the file containing the financial proposal in the same email together with the Technical Proposal or in a separate email? | Bidders may send technical and financial proposal in the same email, but they should be separate documents. |
| c. Do the bidders need to protect the financial proposal with a password? | Financial proposals do not need to be password protected. |
| Q5) Timeframe | The expected implementation period for the indicated activities is 5 months, however the awarded team would be contracted for 6 months to allow for review/feedback periods on outputs. |
| a. Could you please clarify the estimated project duration? According to section 6.2 Timeframe and milestones – Performance period, the | |

Clarification of Questions

| | |
|--|--|
| <p>implementation period is expected to take 6 months, while in section Timeframe and milestones – Milestones and Payment Schedule, the implementation period is expected to take 5 months.</p> | |
| <p>Q6) Procurement Notice does not stipulate the software to be used for the load flow, stability, short circuit, harmonic, or in-rush studies. Does the Government of Anguilla have a preference on what software is used?</p> | <p>The government does not have a preference on software and the awarded team may make best practice recommendations to achieve the goals of this consultancy and provide outputs at the highest standards and quality.</p> |
| <p>Q7) Section 2 of the Procurement Notice states that “...The Government of Anguilla will share with the awarded firm all relevant data from the existing power system in Anguilla.” Will this data include a model of the distribution system? And if so, what software (e.g., ETAP, CYME, other?) was used to develop the model?</p> | <p>Yes, the data will be provided. PSS/E software used to develop the model</p> |
| <p>Q8) For “AREP Grid Studies for PV Solar and Battery Energy Storage Interconnection”. Please advise if there is a particular budget or estimated level of effort available for this study.</p> | <p>The budget for “Grid-Studies for PV Solar and Battery Energy Storage Interconnection” is not published as proposals will be evaluated based on best technical proposal and then by financial comparison. Therefore, proposers are to bid according to a cost that is based on a composition of a standard team to handle the delivery of services described. Technical and financial proposals may be included in the same email but submitted as separate documents.</p> |
| <p>Q9) In the evaluation criteria this is mentioned: Certified in the use of power/energy modeling software for utilities. Would it please be possible to explain what you mean with certified? We do not have commercial software but use our own software for this. Would that be possible?</p> | <p>The submitters need to demonstrate experience using power/energy modeling software for utilities. The experts may use their own software in place of commercial software as long as the goals under this consultancy are achieved and the outputs remain of the highest quality and standards.</p> |

Section 3: Anguilla National Electric Vehicle Plan Consultancy Procurement

| Question | Answer |
|--|---|
| <p>Q1) For the procurement “Anguilla National Electric Vehicle Transition Plan (NEVTP)”, the TOR indicates a requirement to “Develop a technical specification for the purchase of one (1) EV (within project budget limitations)”. Could you please clarify if the purchase of the electric vehicle is also required within the project budget (e.g., within EU68,250), or only development of the specifications?</p> | <p>There is a separate budget for the purchase of the EV. The budget indicated does not include the cost to purchase the EV. The awarded firm is expected to develop suitable technical specifications only.</p> |
| <p>Q2) For “Anguilla National Electric Vehicle Transition Plan (NEVTP)” the TOR indicates the requirement to “Develop and execute an EV repairs and maintenance training program”. Please provide additional information on the expectations of this requirement. Is the intention that the consultant deliver the training in person, or simply prepare the guidance for execution of the training? If the consultant is expected to deliver the training in person, please provide any additional information available (e.g., length of time of training, anticipated audience, etc.).</p> | <p>The intention is for the consultant to deliver said training (in person) in addition to preparing the guidance curriculum/document. The consultant may suggest, based on experience and best practice, the anticipated length of time such training would be expected to require. It is anticipated that the audience will be Community college teachers/trainers, some community college students and a few other relevant professionals, such as ministry staff, local contractors and technician from the electric utility company. The bidders may suggest a cost breakdown of this activity and (the other activities). This is a quality-based selection and therefore the budget is only indicative-furthermore, the ministry is open to increasing the budget of this activity to achieve the high-standard training envisioned.</p> |
| <p>Q3) How many meetings have been arranged during the project?</p> | <p>Based on the scope of activities and the indicative budget, the bidders may suggest the number of meetings. The ministry envisions a minimum of 2-3 in person.</p> |
| <p>Q4) Information as the transportation data of several sources as vehicles</p> | <p>Yes, transportation data will be made available and facilitated by the GoA.</p> |

Clarification of Questions

| | |
|---|--|
| <p>imported, etc. will be facilitated by the Government of Anguilla?</p> | |
| <p>Q5) How many ministries of the Government of Anguilla will be involved in the project?</p> | <p>The Ministry of Infrastructure, Communications, Utilities, Housing and Tourism is the leading implementing entity on this project and will be the direct point of contact for the duration of this consultancy. Other key stakeholder includes the Ministry of Finance, Department of Planning, Anguilla Electricity Company Ltd. Anguilla Department of Education, The Ministry of Home Affairs, Department of Natural Resources and Anguilla Community College.</p> |
| <p>Q6) Which activities are included in the coordination to raise awareness within the community about the NEVTP?</p> | <p>Awareness raising activities include press releases, social media posts, infographics, radio interviews, some general stakeholder consultation. A designated Communications and Visibility Officer as part of this project will be available to discuss more about awareness raising with the awarded firm).</p> |
| <p>Q7) Has the Government developed previously any pilot project or program related to the Electric Vehicle Transition?</p> | <p>No there have not been any previously develop pilot project or programmes related to EV transition.</p> |
| <p>Q8) In the ToR there is a confusion about the expected period of the Project: in the Performance period has been established a period of 6 months, but in the Milestones chapter has been established a period of 5 months.</p> | <p>The expected implementation period for the indicated activities is 5 months, however the awarded team would be contracted for 6 months to allow for review/feedback periods on outputs.</p> |
| <p>Q9) About the missions in Anguilla, how many presential meetings are expected to be executed for this project?</p> | <p>It is expected that there will be as many virtual coordination meetings as necessary, and the ministry envisions a minimum of 2-3in person visits to Anguilla. The bidder may recommend a number based on their indicated workplan in their submission.</p> |
| <p>Q10) Budgetary allocation of EUR 68,250</p> <ol style="list-style-type: none"> a. Is this figure an indicative budget or a maximum budget? b. Is this budget excluded from any applicable local taxes and duties? | <p>This is an indicative budget. There are no foreseeable applicable local taxes and duties to be borne by the awarded team.</p> |

Clarification of Questions

| | |
|--|--|
| <p>Q11) Eligibility and nationality constraints</p> <p>a. According to the donor rules, we understand that there are no eligibility constraints to neither the nationality of the consulting firms nor the nationality of the proposed individual experts. Please, confirm.</p> | <p>This confirms that there are no eligibility constraints to either the nationality of the consulting firm or the nationality of the proposed individual experts.</p> |
| <p>Q12) Key activities</p> <p>a. Is there a detailed emission inventory available for the transport sector (including methodology, emission factors and activity data)?</p> | <p>It is expected that the consultant will carry out a desktop review and the ministry, in the best of its abilities to provide the necessary data request by the awarded team.</p> |
| <p>b. Is SECAP or similar in place? Other key strategies to consider? The ToR mentions the National Energy Plan.</p> | <p>The OECS sustainable energy framework is publicly available at: https://www.oecs.org/en/our-work/knowledge/library/sustainable-energy</p> <p>The Anguilla National Energy Policy (draft) (2008-2020) is available at: http://gov.ai/documents/Final%20Public%20Draft%20Anguilla%20National%20Energy%20Policy%20July%2018%202008%20DRAFT%20_2_.pdf</p> <p>The Ministry will do its best to make available any planning, strategy or policy documents to the awarded team upon request.</p> |
| <p>c. What is the existing data that will be made available to the Consultant?</p> | <p>Data related to vehicle inventory will be made available.</p> |
| <p>d. Regarding the participation of the Consulting Firm and stakeholders' consultations,</p> | <p>The bidder may make suggestions at the format of the consultations based on activities outlined in the TOR. The</p> |

Clarification of Questions

| | |
|--|---|
| <p>what format are these activities to be administered? Can they be a mix of in-person and online sessions? What are the minimum requirements for the number of meetings with the Project team and stakeholders' consultations?</p> | <p>ministry is not opposed to a mix of in person and online sessions. However, the ministry would prefer that the consultant makes a minimum of 2-3 in person visits to Anguilla.</p> |
| <p>Q13) Deliverables</p> <ol style="list-style-type: none"> a. Are there minimum requirements for the number of hours MICUHT staff receive on training for the implementation of NEVTP? If so, what is this requirement? b. Can this training be delivered online? c. What is the required scope of the training program on EV repairs and maintenance? | <p>The minimum required hours will be suggested by the bidder based on experience and best practice. The bidder may suggest a mixture of training and online delivery. The bidder will also suggest a recommended scope on the EV repairs and maintenance training based on their experience and best practice.</p> |
| <p>Q14) Evaluation criteria</p> <ol style="list-style-type: none"> a. According to the evaluation criteria included in the tender documents, there is no weight allocated to the financial proposal. Therefore, we understand that the price is not a factor, and that the selection process will follow a Quality Based Selection method. Please, confirm. b. If the price is a factor, kindly clarify the weight of the financial proposal and technical proposal and the formula to compute the combined scores. | <p>The selection for the AREP NEVTP Consultant will be a quality-based selection and therefore proposals will be evaluated based on their technical quality irrespective of price. The indicated budget of (€ 68,250.00)in the procurement notice serves as a guide of the project budgetary allocation for these activities.</p> |
| <p>Q15) Documents to include in the bid and submission rules</p> <ol style="list-style-type: none"> a. According to section 10, bidders should submit CVs and a technical proposal. Could you please clarify whether bidders | <p>A cost estimate breakdown is encouraged. Nonetheless, this is a quality-based selection, and a financial proposal does not carry weight in the evaluating of submissions. The indicated budget of € 68,250.00 in the procurement notice serves as a guide of</p> |

Clarification of Questions

| | |
|---|--|
| <p>must enclose any administrative document and/or a Financial Proposal or a breakdown of cost estimates?</p> | <p>the project budgetary allocation for these activities.</p> |
| <p>b. If a financial proposal or costs breakdown is required, shall the bidders include the file in the same email together with the Technical Proposal or in a separate email?</p> | <p>A cost estimate breakdown is encouraged. Nonetheless, this is a quality-based selection therefore the cost breakdown or financial proposal can be emailed together with the technical proposal.</p> |
| <p>c. Do the bidders need to protect the financial proposal with a password?</p> | <p>Financial proposal or cost breakdowns do not need to be password protected for this quality-based procurement.</p> |
| <p>Q16) Timeframe</p> <p>a. Could you please clarify the estimated project duration? According to section 4. Timeframe and milestones – Performance period, the implementation period is expected to take 6 months, while in section Timeframe and milestones – Milestones and Payment Schedule, the implementation period is expected to take 5 months.</p> | <p>The expected implementation period for the indicated activities is 5 months, however the awarded team would be contracted for 6 months to allow for review/feedback periods on outputs.</p> |
| <p>Q17) Regarding the NEVTP project, I have noted that one of the deliverables states that the consulting firm must “Develop a technical specification for the purchase of one (1) EV (within project budget limitations).” If the budget is Euro 68,250. From this amount, how much is budgeted for the Electric vehicle? And how much for the consultancy? Please be advised that an electric vehicle can consume most of that budget.</p> | <p>There is a separate budget for the purchase of the EV. The budget indicated does not include the cost to purchase the EV. The awarded firm is expected to develop suitable technical specifications only. The entire Euro 68,250 budget is toward this consultancy.</p> |